

APPENDIX 2

EAST AYRSHIRE COUNCIL

**DECENTRALISATION SUB-COMMITTEE OF THE
POLICY AND RESOURCES COMMITTEE**

**MINUTES OF MEETING HELD ON WEDNESDAY 7 FEBRUARY 1996 AT
1000 HRS IN THE MEETING ROOM, LONDON ROAD CENTRE, KILMARNOCK**

PRESENT: Councillors David Fulton, Wilma Doyle, Ronald Brailsford, Jane Darnbrough, Kathleen Hall, Bob Beattie, Kim Nicoll, David Sneller and Eric Jackson.

ATTENDING: David Montgomery, Chief Executive, Fiona Lees, Depute Chief Executive, Iain McLachlan, Director of Personnel Services, Douglas Campbell, Head of Public Relations and Marketing, Robert McLeary, Head of Property, Support Unit (Donald McVicar, George Fraser and Valerie Murdoch).

APOLOGIES: Councillors Drew McIntyre and Tommy Farrell.

CHAIR: Councillor David Fulton, Chair.

PUTTING THE COMMUNITY FIRST - ARRANGEMENTS FOR CONSULTATION

1. There was submitted a report dated 31 January 1996 (circulated) by the Chief Executive providing details of the arrangements made for consultation on East Ayrshire Council's preliminary decentralisation scheme, Putting the Community First.

It was agreed to:

- (i) circulate additional copies of the consultation document Putting the Community First to all elected members; and
- (ii) otherwise, note the arrangements which had been made for consultation on the preliminary decentralisation scheme, Putting the Community First.

**PUTTING THE COMMUNITY FIRST - CONSULTATION WITH COMMUNITY
COUNCILS**

2. There was submitted a report dated 31 January 1996 (circulated) by the Chief Executive advising the Sub-Committee on the series of special consultation meetings which had been held with Community Councils regarding the preliminary decentralisation scheme, Putting the Community First.

It was agreed to:

- (i) receive a report detailing what structures are in place at present with regard to the operation of Local Liaison Committees and advising of how best elements of their work might be progressed in future with Local Committees in place; and
- (ii) otherwise, note the arrangements made to meet with Community Councils.

LOCAL OFFICE PROVISION FOR 1 APRIL 1996

3. There was submitted a report dated 31 January 1996 (circulated) by the Director of Support Services advising the Sub-Committee of the arrangements being made to ensure the first phase of local office provision is in place by 1 April 1996 and to recommend the minimum provision required for such offices.

Having heard the Head of Property in answer to members questions and having highlighted that where it was necessary to prioritise provision, a further report would be produced, it was agreed:

- (i) the basic standard provision for local offices for the first 13 local office locations would be as follows:
 - (a) basic IT provision;
 - (b) a facsimile;
 - (c) security provision;
 - (d) East Ayrshire signage;
 - (e) disabled access;
 - (f) good decoration;

and that these improvements proceed on a phased basis; and

- (ii) that the Kilmarnock Central Housing office be the location for a Council Office for that area.

Councillor Ronald Brailsford left the meeting at this point.

DECENTRALISATION - THE PROVISION OF TRAINING

4. There was submitted and noted a report dated 2 February 1996 (circulated) by the Director of Personnel Services outlining the training requirements associated with the introduction of the Council's decentralisation policy to be extended if appropriate in the light of consultations on the "Community First" document.

DECENTRALISATION - AGENDA AND TIMETABLE

5. There was submitted a report dated 31 January 1996 (circulated) by the Chief Executive updating the Sub-Committee on the progress made in response to the timetable for decentralisation.

Having heard the Depute Chief Executive highlight that the consultation document, Putting the Community First had been submitted to Joint Consultative Committees, it was agreed to note the position.

The meeting ended at 1025 hours

7-2.Min